



## Lista de Trabajos

29 de agosto — August 29, 2017

\*Compiled by the Latino Community Association

\*Preparado por la Asociación de la Comunidad Latina

*Para recibir ayuda y mayor información de los empleos de esta lista, comuníquese con Milagros Aparicio o Ana Bueno de la Comunidad Latina marcando (541) 382-4366 (Milagros, Bend) o (541) 325-6837 (Ana, Redmond). En la oficina se puede pedir una copia más amplia de esta lista con más información sobre los puestos profesionales.*

### MÁS AYUDA PARA USTED / MORE HELP FOR YOU

**LCA Job Seekers:** Ms. Kara Fallini, Employment Specialist from Goodwill Job Connection, is available by appointment to assist LCA clients in the Bend Office, with resources to help in job searches. Kara also meets with job-seeking clients at her Job-Connections Office in Bend, as needed and/or recommended. Please contact Milagros (541-382-4366) if you wish to speak with Kara, who is part of our LCA Employment Navigation Team (Bend). **Thursday afternoons from 12 noon – 2 pm.** Ms. Linda English continues to be available in the LCA Bend office computer lab to support your efforts to conduct effective job searches (via internet) and address other employment-related needs, as an LCA Employment Support Advisor (Computer Lab).

**Buscadores de empleo (LCA):** La Sra. Kara Fallini, Especialista de Empleo de Goodwill Job Connection, se ofrece para trabajar directamente con los clientes de la Comunidad Latina (LCA) en la oficina de Bend. Se reúne con los clientes buscadores de empleo, para compartir sus habilidades y recursos para que sus búsquedas tengan más éxito. Si quiere reunirse con ella, que se comuníque con Milagros al 541-382-4366 para arreglar una cita. **Todos los jueves, de las 12 (mediodía) a las 2 pm.** la Sra. Linda English está disponible en el laboratorio de computadores en la oficina de LCA en Bend, para apoyarles en sus esfuerzos exitosos para conseguir empleos por internet, y ayudarles a llevar a cabo otros detalles de la búsqueda, sirviendo de Asesora de Apoyo Laboral.

**SERVICIO GRATIS DE EMPLEO LOS SÁBADOS / FREE JOBS SERVICE AVAILABLE SATURDAYS (Bend)** Every Saturday, 9:00 am-5:30 pm, the Job Connection in Bend is open on Saturdays to help you find a job. The free program works with your skills and experience to get a job that fits you. They offer resume and cover letter assistance, personalized job leads and referrals, interview practice, meet-the-employer events, computer lab access.

### TRABAJAJOS DISPONIBLES / AVAILABLE JOBS

**ELECTRICISTA—APRENDIZ / ELECTRICAL APPRENTICESHIP PROGRAM (Bend)** Look ahead to a good job in the future where workers are needed! This 4-5-year inside electrician program trains people to wire homes and commercial structures, etc. and opens the door to journeyman electrician jobs. Trainees must be at least 18 and HS graduates or have GED, and have earned a C or better studying a full year of algebra. Pay ca. \$14/hr. You must pick up an application packet in person between 8/21 and 9/1. Minorities and women encouraged to apply.

**HOTEL—VARIOS PUESTOS / VARIOUS JOBS (Bend)** **Front Office Agent (#5165), Housekeeping Supervisor (#5119); Maintenance Worker (#5055), and Room Attendant (#5057).**

**LUGAR DE RECREACIÓN / RESORT POSITIONS (Bend)** Current openings include: Full-time and part-time **Housekeepers and Laundry Attendant; PT Houseperson, Public Area Attendants, and Guest Services Agent; FT permanent Senior Accountant; and Marketing Coordinator.** Mono-lingual Spanish speaking candidates encouraged to apply, as we have Spanish-speaking staff working in most departments to assist in the hiring/training processes. Employee benefits include complimentary golf, generous food and beverage discounts, and referral bonuses.

**OPERADOR DE MÁQUINA DE COSER INDUSTRIAL / INDUSTRIAL SEWING MACHINE OPERATOR (Sisters)** 2 FT production sewing positions. Need experience using commercial sewing

equipment. Position involves use of single needle, double needle, zig zag and bar tacker machines. Training provided. Must work well in group environment, have excellent attention to detail, and good communication skills. Typical work hours are 7:00 am-5:30 pm Monday through Thursday, with some limited flexibility. Pay hourly, DOE; normally starts at \$14/hr.

**PRODUCCIÓN / PRODUCTION (Bend)** Seeking good people to operate a variety of equipment and hand tools, producing tools used to do important scientific research. Most shifts are either five 8-hr shifts or four 10-hr shifts and start between 5am and 7am. Also looking for a day-shift **laser operator** with 12-hr shifts, working 2 shifts with 3 days off, then working 3 shifts with 2 days off. (Let them know if this schedule interests you.) Pay: \$13/hr + benefits.

**PRODUCCIÓN / PRODUCTION (Prineville)** Work in fast-paced team environment—physically active in non-office environment. Drug test (including marijuana) required.

- **Laundry company** To band and palatize finished product based on diagrams, etc. Seeking 6-9 hard-workers immediately for temporary production position. Will train right people. Schedule is flexible to provide service to customers 7 days/wk; be able to work weekends. Pay: \$15.79/hr.
- **Textile company** seeks 2-4 hard workers individuals, to lift/pull sheets, towels, and other linens from the cart and feed into folding equipment; inspect for obvious tears and/or stains, judging quality of item; unload and reload linen items between staging carts, bags, washers, dryers, ironers, etc. Pay starts at \$10.50 per hour; ca. 30-40 hrs/wk.

**TRABAJOS CORRIENTES DISPONIBLES POR EL ESTADO / JOBS CURRENTLY AVAILABLE THROUGH THE STATE OF OREGON (Bend, unless noted otherwise).** Other jobs are available through this state office as well.

**I. Jobs Requiring screening of applicants by the state office**

- **Choferes—Bodegueros / Drivers—Bodegueros:**
  - Chofer con CDL Clase B / CDL Class B Driver (part-time)
  - Chofer de Camión / Boom Truck Driver
  - Chofer de Entregas / Driver—Delivery
- **Construcción / Construction:**
  - Carpintero / Carpenter
  - Dry-Wall Installer
  - Framing Carpenters and Siders
  - General Labor
  - Terminador de Madera—Aprendiz / Wood Re-Finishing Tech—Training Opportunity #1869930
  - Tool Repair Tech
  - Truss Designer
- **Médico / Medical: Cuidador(a) / Caregiver:**
  - Caregiver—Adult Foster Care Home
  - Residential Care Manager for Adult Foster Home
- **Trabajo—Automotriz / Labor—Automotive:**
  - Lead Lube Tech
  - Lube Tech

**II. Otros Trabajos / Other Jobs (Bend)** These positions do not require screening of applicants by the state office. Available jobs include (but are not limited to): **Appliance Delivery Driver; Auto Glass Apprentice; Caregiver (in-home), Caregiver for Veterans (on call); Cashier and Stocker Positions; Cleaning Specialist; Construction Carpenters and Laborers; Crew Member Positions FT and PT; Deliver Driver (Bend); Delivery Driver / Warehouse; other Drivers (including summer drivers); Event Company openings (summer);**

**General Labor; General Laborers** (\$14-\$23/hr); **Guest Service Agent; Install Helper—Assistant** (Bend); **Houseperson** (part-time); **Laundry Attendant** (part-time); **Painting Crew; Production** (night shift); **Servers** (multiple positions); **Slash Piler; Store Help** (part-time); and **Weatherization Techs.** Ask LCA Staffers Milagros or Ana for more info, including wages and hours.

**TRABAJOS DISPONIBLES EN MADRAS / JOBS AVAILABLE IN MADRAS** Various jobs requiring various skills and/or skill levels.

**TRABAJOS POR MEDIO DE PRIDESTAFF / PRIDESTAFF JOBS** (Bend—unless otherwise indicated) For more info on these positions, others you might be interested in, and the application process, contact the LCA Office.

- **Bodeguero / Warehouse Team Member**
- **Bodeguero de Reparto / Distribution Warehouse Associate (Prineville)**
- **Bodeguero y Ensamblador / Warehouse & Light Electronics Assembly Associate**
- **Coordinador de Servicio del Centro / Facility Service Coordinator**
- **Ensamblador / Assembly Associate**
- **Fábrica / Manufacturing Specialist**
- **Production Facility Associate (Prineville)**
- **Producción—Operador / Production Operator (Prineville)**
- **Fabricador por Maquina / Machine Fabricator**
- **Shipping and Receiving Manager**

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**ADMINISTRATOR(A) DE OFICINA / OFFICE ADMINISTRATOR aka Office Rockstar (Madrás)**

Non-profit seeks person who enjoys handling the details that make an office run smoothly, making a welcoming environment for all, efficient and a good communicator, good with technology and data entry; open to learning about diverse cultures, learning styles, and experiences. An occasional overnight for trainings; 1-2 evening meetings/month, and in-person event support. Need relevant experience working as an office administrator and basic budgets; capacity to work with busy team, sort and file, inventory supplies, use social media and computers. Have HS diploma or equivalent (internships, volunteer experience and personal life projects will be considered). Customer Service and problem-solving support a plus. Part-time, 20 hrs/wk, @ \$16.40-\$17.60/hr.

**BODEGUERO—CHOFER / WAREHOUSE ASSOCIATE—DRIVER (Bend)** Entry level semi-professional Service Professional for in-branch customer service, and daily branch operations, including: local deliveries, inventory management, customer service, order entry, vendor shipping and receiving, debit memos, compliance, marketing database maintenance, merchandising, facility and equipment maintenance, etc. Required: Clean driving record; able to lift at least 50lbs; pass drug and background checks; irrigation or landscape knowledge helpful; Bilingual (Spanish/English) is a plus; competitive salaries, excellent benefits.

**RECEPCIONISTA / RECEPTIONIST (Bend)** Hiring full time receptionists to make appointments for patients using clinic's practice management software, greet and register patients, ensure that demographic and insurance information is collected, create patient charts, collect and apply patient payments, relay messages, and solve patient problems--all accurately and in a timely manner. Bilingual, with office skills and experience preferred. \$12-\$14/hr., with excellent benefits.

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