



**LATINO FEST**  
**FOOD VENDOR APPLICATION**  
*September 9<sup>th</sup> 2023*  
*City of Madras Sahalee Park*

Vendor/Business Name	
Ethnic/Culture of food Please attach menu with application	
Contact name	
Phone numbers	
E-mail address	
Mailing address	

***The 2023 Latino Fest will take place on Saturday, September 9<sup>th</sup> from 11:00 am to 5:00 pm in Sahalee Park, downtown Madras. The Fest will be free for the public to attend and the only cost to the attendees will be the purchases they choose to make from our vendors. The food vendors will be placed in one general area of the park.***

- There will be a \$50 fee (**applications received after August 1; cost increases to \$65**) to participate in the 2023 Latino Fest as a food vendor, this includes either 110v or 220v electricity.
- Please indicate your electricity needs \_\_\_\_ 110v \_\_\_\_ 220v
- A copy of certification of the required licenses and liability insurance must accompany this application.
- Alcoholic beverages are not permitted.
- Set up time will be from 7:00 to 10:30 am. Please be ready to serve by 11:00 am and remain set up for the duration of the Fest.
- Please comply with the attached rules and regulations sheet.

**Please mail this completed application, copies of the required certifications, the attached release form, and a check (payable to LCA) by August 1st to ensure your place with us at this year's Latino Fest:**

Latino Community Association  
Latino Fest  
231 SE 6<sup>th</sup> Street  
Madras, Oregon 97741



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**Release and Waiver of Liability and Indemnity Agreement**

This agreement is made (*month/day*) \_\_\_\_\_, 2023 in the County of Jefferson, between (*your company name*) \_\_\_\_\_, hereinafter referred to as “Vendor,” and Latino Community Association or “LCA”. In consideration for participation in the Fest, the undersigned hereby agrees to the following:

- 1) Vendor releases and discharges LCA, its volunteers, agents, employees, directors, and organizers, from all liability for all loss or damage and any claims of demand therefore, on account of injury to any individual or property resulting from the Vendor’s participation in Latino Fest.
- 2) Vendor agrees to indemnify and hold harmless LCA, its volunteers, agents, employees, directors, and organizers, from any loss, liability, damage or cost, including attorney fees, arising out of Vendor’s participation in the Latino Fest, whether caused by the negligence or willful act of the Vendor or any other person or persons.
- 3) Vendor hereby assumes full responsibility for the risk of bodily injury, death or property damage relating to or arising out of Vendor’s participation in the Latino Fest.
- 4) The undersigned further expressly agrees that the foregoing RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT is intended to be as broad and inclusive as permitted by the laws of the State of Oregon. If any provision of this Agreement is held by a Court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

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Vendor Signature

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Date



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**Rules and Regulations: Noncompliance with any of these rules and regulations may result in removal from the fest.**

- ❑ THIS IS A RAIN OR SHINE EVENT! The entire event is outside so be prepared for changeable Central Oregon weather!
- ❑ The Fest requests a copy of your menu items so we can avoid duplication of main menu items for your benefit and for menu choice.
- ❑ Vendor agrees to arrive by the designated set up time which is from 7:00am to 10:30am and to remain open during Latino Fest
- ❑ Hours of operation (*please be ready for business by 11:00 a.m.*)
- ❑ Vendor space is approximately 10 feet by 10 feet
- ❑ Vendors must be self-contained as there is no water provided to your location, although there is water at Sahalee Park.
- ❑ Generators, if used, must be quiet and placed away from the crowd
- ❑ Vendor to provide needed extension cords, at least 100-150 feet long
- ❑ Vendor to provide all equipment and supplies (booth or cart, food, signage, paper products and utensils, all cooking equipment, etc.)
- ❑ Vendor agrees to supply a professional sign indicating the food item(s) served and the price of items (signage not to exceed 12 feet above ground level)
- ❑ Vendor is responsible for having appropriate safety equipment/fire extinguisher at food booth

Vendors must follow all processes expected of licensed caterers and agree to inspection by Jefferson County Environmental Health personnel on the day of the event. Vendor must have a current Jefferson County long-term or temporary restaurant permit and a current food handler's permit; permits may be obtained through Jefferson County Environmental Health Division at Health and Wellness Campus. Jefferson County Public Health 500 NE A St. Suite 102. Madras, Oregon 97741. Phone: (541) 475-4456 Fax: (541) 475-0132

- ❑ Vendors must provide LCA with a copy of the Certificate of Insurance and a copy of the above-mentioned Jefferson County Environmental Health Food Permit.