



LATINO FEST
STREET FAIR VENDOR APPLICATION
September 9th 2023
City of Madras Sahalee Park

Vendor/Business Name	
Product or Business Description <i>What will you sell or promote?</i>	
Contact name	
Phone numbers	
E-mail address Website	
Mailing address	

The 2023 Latino Fest will take place on Saturday, September 9th from 11:00 AM to 5:00 PM in Sahalee Park, Downtown Madras. The Latino Fest will be free for the public to attend and the only cost to the attendees will be the food and other items they choose to purchase from our food and product vendors. The product/business vendors will be located in one specific area of the park, with the exception of our major sponsors.

- The “International Street Fair” vendor category is for small, un-established vendors (with no “store front”) selling new or lightly used products in good condition. The Street Fair fee is a very reasonable \$ 40 **(applications received after August 1; cost increases to \$50)**
- Please indicate if electricity is needed ____ 110v ____ 220v
- Please provide a list or description of items you will sell/promote.
- The sale of all beverages and food will be permitted by our food vendors only.
- Please be set up by 11:00 AM and remain set up until 5:00 PM on the day of the Festival.
- Please comply with the attached rules and regulations sheet.

Please mail this completed application, the attached release form and a \$40 check (payable to LCA) by August 31, 2023 to ensure your place with us at this year’s Fest:

Latino Community Association
 Latino Fest
 231 SE 6th Street ~ Madras, Oregon 97741
 Madras, Oregon 97741

Release and Waiver of Liability and Indemnity Agreement

Questions? latinofest@latinocommunityassociation.org or 541-325-6837



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THIS IS A RAIN OR SHINE EVENT! The entire event is outside so be prepared for changeable Central Oregon weather!

- The Latino Fest requests a copy of your products/services so we can avoid duplication of items, whenever possible and/or appropriate, for your benefit.
- Vendor agrees to arrive by the designated set up time and to remain open during Festival hours of operation (*please be ready for business by 11:00 a.m.*)
- Vendor space is approximately 10 feet by 10 feet
- Vendor must be self-contained as there is no water provided to your location, although there is water at Sahalee Park.
- Generators, if used, must be quiet and placed away from the crowd
- Vendor to provide needed extension cords, at least 100-150 feet long
- Vendor to provide all equipment and supplies (booth or cart, signage, lighting, etc.)
- Vendor agrees to price items in an obvious manner to avoid confusion or mistrust, but reserves the right to barter with customers as long as there is no prejudice based on race, ethnicity, gender, age or other individual characteristic.
- Vendor is responsible for having appropriate safety equipment/fire extinguisher at your booth if you are selling items that represent a fire hazard or other risk to public safety. **THE SALE OF FIREARMS IS PROHIBITED AT THIS EVENT.**
- Vendor must follow all processes and guidelines required by law on day of event.
- Vendor must provide the Latino fest with a completed Street Fair Vendor Application prior to the event.

Please direct any questions regarding legal requirements to the City of Madras.